



2024-25 Rensselaer at Work Graduate Loan Application

This form is **NOT** for Troy Graduate Students.

Students must be admitted to a degree-granting program and actively enrolled greater than half-time to be eligible for Federal Student Loans
Review the Information and Instructions on Page 2 BEFORE Completing This Form

Student Name: _____ Rensselaer ID #: _____
(last) (first)

A) List your anticipated enrollment for 2024-25 below. If no enrollment in a given term, leave the section blank.

Summer '24 (5/20/24 – 8/16/24)

Course # and Title	# Credits

Fall '24 (8/28/24 – 12/19/24)

Course # and Title	# Credits

Spring '25 (1/6/25 – 5/2/25)

Course # and Title	# Credits

B) When do you anticipate graduating from RPI? (MM/YY) _____

C) Review the information page section *“About Direct Loan Eligibility”* before answering the following question.

If you wish to borrow, which 2024-25 term(s) would you like to receive your loan? (Select all that apply)

- Summer 2024 Fall 2024 Spring 2025

D) Please list any sources of financial assistance (ie employer benefits) you will receive during the 2024-25 academic year:

Source	Amount	Source	Amount
_____		_____	

Student Certification / Signature: By my signature below, I certify that: 1.) I have read and understand the awarding information provided in the information and instructions section of this form; 2.) If awarded aid, the notification sent to me may be subject to change if I revise my enrollment plan, if my 2024-25 FAFSA data is incomplete or not filed on time, or if I do not submit any additional applications or requests for information by the dates required.

Signature: _____ Date: _____

Return completed forms either in-person; via mail; via secure fax; or via the secure document upload tool at <https://admissions.rpi.edu/aid/upload>. Please select one submission method to avoid duplication.

Rensselaer at Work Graduate Loan Application: Information & Instructions

Note: Separate instructions and policies apply to Troy Graduate Students. The information and instructions on this form pertain to students who are enrolled through Rensselaer at Work.

Federal Student Aid: Per Federal regulations, students must be matriculated in a degree-granting program and actively enrolled greater than half-time (6+ credits per term) to be eligible for Federal Student Aid. Sources of Federal Aid available to graduate students include the [Federal Direct Unsubsidized Loan](#) and the [Federal Direct Graduate PLUS Loan](#). If you have not matriculated in a degree-granting program and/or have not enrolled greater than half-time, **DO NOT COMPLETE THIS FORM.**

About Federal Direct Loan Eligibility: The Direct Loan program has annual loan maximums which are typically divided by the two standard terms of enrollment within each award year for our students. If you use a portion of your Direct Loan(s) during the Summer and plan to enroll for all three terms of an award year, you will have less available for the Fall and Spring. This is because your annual maximum will be divided equally into three terms instead of two. Your loans will be awarded to match your enrollment pattern indicated in Section A on page 1.

HOW TO APPLY:

The priority filing date for your [2024-25 FAFSA](#) is August 1, 2024. Applications received after this date will still be reviewed, but award information may be delayed beyond the beginning of the Fall semester. Also, complete the 2024-25 Rensselaer at Work Graduate Loan Application and return it to the Office of Financial Aid by September 1, 2024. After your FAFSA has been received by the Office of Financial Aid, you'll need to review your SIS account to see if other items are required for your financial aid application, such as student IRS Tax Returns/Transcripts.

Required documents should be submitted with the student's name and Rensselaer Identification Number (RIN) showing at the top of the page. You may send the documents to the Office of Financial Aid via secure fax to (518) 276-4797, or by using the secure [document upload tool](#). Do not send documents containing personal information or financial details via email.

Once complete, your financial aid award will be viewable on your SIS account. It is your responsibility to notify us in writing of any change in the number of credits you plan to take. Prompt notification is necessary so your awards can be updated to reflect your actual enrollment and to help avoid delays in disbursement of funds to your billing account.

After reviewing your loan eligibility, you will need to review your SIS account to determine if you have any outstanding financial aid requirements. Any incomplete documents will need to be completed prior to loan disbursement. Most commonly, these are Entrance Counseling and the Master Promissory Note (MPN). Your SIS account will have links to where you can complete these documents electronically.

Given that it is possible to pre-register for courses without making payment, it is strongly recommended that you **DO NOT** register for summer courses until you have received an official financial aid award notification from the Office of Financial Aid. If you register before receiving your award, you may risk owing Rensselaer more than you anticipated.