Financial aid recipients are required to report all financial aid awards (i.e. scholarships, grants, tuition remission) received from any organizations or agencies to the Office of Financial Aid. Because outside aid represents additional resources to meet your financial need, it may affect your existing need-based federal, state and/or institutional financial aid. Rensselaer reserves the right to adjust your financial aid package when you receive additional awards from sources outside of Rensselaer. Should your aid package change, a revised award notice will be sent to you. **Return this form to the Office of Financial Aid by fax, upload or postal service (information is below).** If you fax or upload this document to us, please do not send paper to avoid duplication. [https://admissions.rpi.edu/aid/upload](https://admissions.rpi.edu/aid/upload)

We try to honor requests by the donors, if possible. Generally, any outside aid will be used to replace any unmet need in your package. Unmet need is the difference between your “Estimated Family Cost to Attend Rensselaer” on your award letter and your federal Expected Family Contribution (EFC). Next, if the outside aid exceeds your unmet need, the outside aid will replace need-based federal sources (i.e. Federal Work Study, Perkins Loan, SEOG, and/or subsidized Direct Loan programs). Finally, if there is still outside aid unaccounted, we will replace existing Rensselaer need-based aid rounded up to the nearest $50 increment.

It is not necessary for you to report outside awards that are on your most recent award notification, or that you have notified the Office of Financial Aid previously. Please complete the section below; use the reverse side if necessary.

**a. Source:**

* Indicate amount to be paid in each term of attendance:
  
  Summer: $________ Fall: $________ Spring: $________ Total Award for 2019-20: $________

* Check one: Paid directly to Rensselaer ( ) Paid directly to student ( )

* Is this award renewable? ( ) Yes ( ) No

**b. Source:**

* Indicate amount to be paid in each term of attendance:

  Summer: $________ Fall: $________ Spring: $________ Total Award for 2019-20: $________

* Check one: Paid directly to Rensselaer ( ) Paid directly to student ( )

* Is this award renewable? ( ) Yes ( ) No

**c. Source:**

* Indicate amount to be paid in each term of attendance:

  Summer: $________ Fall: $________ Spring: $________ Total Award for 2019-20: $________

* Check one: Paid directly to Rensselaer ( ) Paid directly to student ( )

* Is this award renewable? ( ) Yes ( ) No

I certify that the awards I have indicated are true and correct to the best of my knowledge. If I receive other awards or if these awards should change, I will notify the Rensselaer Office of Financial Aid immediately.

__________________________________________

(Student’s signature)  (Date)