

GRADUATE APPLICATION NON-MATRICULATED STUDY

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Rensselaer

Non-Matriculated Studies
Rensselaer Admissions
Rensselaer Polytechnic Institute
110 8th Street
Troy, NY 12180-3590

Admission to a course as a non-matriculated (non-degree seeking) student is based on the applicant's related academic and professional qualifications as well as space availability for the specific course(s) requested.

The minimum requirement for admission to a graduate course is the completion of and the award of a four-year U.S. bachelor's degree or the U.S. equivalent. If an applicant is uncertain of the U.S. bachelor's degree equivalency of his/her degree, he/she may wish to obtain an academic credential evaluation from a U.S. based credential evaluation agency (e.g. WES).

International students must contact the Director of Graduate Admissions for admission eligibility.

INSTRUCTIONS

1. All applicants must submit the following application materials by the application deadline (admissions.rpi.edu/graduate):

- Completed Graduate Non-Matriculated Study Application
- Nonrefundable application processing fee of \$75 (payable to Rensselaer Polytechnic Institute; the fee is waived for Rensselaer alumni, employees, and employee spouses)
- Official copy of bachelor's or highest degree transcript (native language also, if applicable)
- Communication and Media applicants only must submit a Statement of Background and Goals

International applicants must also submit the following materials by the application deadline (admissions.rpi.edu/graduate):

- The TOEFL, IELTS, or PTE is required of all international applicants whose native language is not English. A minimum TOEFL score of 88 iBT/230 CBT/570 PBT, or IELTS of 6.5 or PTE of 60 is required.
- International students must submit photocopies of official immigration/visa documents. All application materials must match the name on your passport.

2. Make a copy of your complete application for your records.

3. Submit the application and all supporting materials to the address above.

PERSONAL DATA

Male Female

Last Name/Surname _____ First/Given _____ Middle _____ Jr., II, III, etc. _____ Former or Other Name _____

Intended semester of entrance

Fall Spring Summer

_____ (year) _____ (year) _____ (year)

Permanent home mailing address _____
(Number and Street or P.O. Box, Rural Route or Apt. No.)

City _____ State/Province _____ Zip/Postal Code _____ Country _____

Home phone () _____ Work () _____ Fax () _____
Area Code or Country/City Code Area Code or Country/City Code (If Available) Area Code or Country/City Code (If Available)

Citizenship

United States citizen

Permanent Resident of U.S.

Green Card Number _____

Citizen of _____
Nation

Native Language _____

Temporary mailing address _____
(Number and Street or P.O. Box, Rural Route or Apt. No.)

City _____ State/Province _____ Zip/Postal Code _____ Country _____

Temporary phone () _____ Temporary work () _____
Area Code or Country/City Code Area Code or Country/City Code (If Available)

For international applicants only

If you are currently in the United States, please indicate the type of visa you have:

Visa expiration date ____/____/____

Until what date may we reach you at the temporary address? _____

E-mail address _____

Country of birth _____ Date of birth _____
Month/Day/Year

Present telephone number if different from above () _____
Area Code or Country/City Code

U.S. Social Security Number --

Are you employed by Rensselaer? Yes No

Please give name, class, and relationship of relatives who are associated with Rensselaer.

(Optional)

Are you of Hispanic or Latino descent? (Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture) Yes No

What is your race? (Select one or more)

American Indian or Alaskan Native

Asian

Black or African American

Native Hawaiian or Other Pacific

Islander

White

APPLICATION FOR NON-MATRICULATED STUDY

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Rensselaer

Last Name/Surname

First/Given

Middle

Jr., II, III, etc.

Former or Other Names

PROGRAM INFORMATION

A graduate student who has taken courses at Rensselaer as a special non-degree student may transfer to a degree program a maximum of 12 credits earned in that status. Please refer to the current academic catalog for details. The department determines which non-matriculated courses will count toward a degree.

Is it likely that you will later apply for degree status? Yes No If yes, in what program? _____

Please remember, when applying for degree status, all subsequent transcripts will be required along with any required test scores.

The CRN Number is required to process all applications. Please find the CRN Number at <http://sis.rpi.edu/stuclshr.htm>.

Course Name _____ Campus _____

CRN Number _____ Course Number/Section _____ Term _____ Credit Hours _____

Course Name _____ Campus _____

CRN Number _____ Course Number/Section _____ Term _____ Credit Hours _____

Course Name _____ Campus _____

CRN Number _____ Course Number/Section _____ Term _____ Credit Hours _____

Course Name _____ Campus _____

CRN Number _____ Course Number/Section _____ Term _____ Credit Hours _____

ACADEMIC INFORMATION

A listing of all universities, technical schools, and language training programs you have attended, regardless of whether or not a degree was completed, is required. Grade point averages (GPA) must be provided for bachelor's and subsequent study unless the college did not use a numerical grading system. Incomplete or falsified transcript or GPA information may result in denial of admission or termination of enrollment.

Name of Institution (MOST RECENTLY ATTENDED FIRST)	Dates of Attendance From To (Mo./Yr.) (Mo./Yr.)		Major Field	Degree (B.S., M.S., none, etc.)	Received or Expected Mo./Yr.	Grade Point Average
1.						
2.						
3.						

Have you previously applied for graduate admission to Rensselaer? Yes No If so, what year? _____

What action was taken? _____

EMPLOYMENT INFORMATION

Please list your two most recent work experiences, if any.

Occupation Employer Dates of Service From / To Employer's Location City and State/Country

1. _____

2. _____

Why are you requesting to take the above course(s)?

- Required of employer
 Transfer credit to another program
 Preparation for graduate school
 Personal/professional development
 Pre-requisite course work
 Other _____

CERTIFICATION

I hereby certify that the information given by me on this application is complete and accurate in every respect, that the information I have submitted as an applicant for admission is my own work. I understand and agree that any misrepresentation may be cause for denial or revocation of admission or subsequent dismissal from Rensselaer.

SIGNATURE OF APPLICANT _____ Date _____